

CITY OF PRAIRIE CITY
MINUTES
OCTOBER 11, 2023

CALL TO ORDER: The City Council of the City of Prairie City, Jasper County, Iowa, met on Wednesday, October 11, 2023, in regular session at the City Hall and via ZOOM. At 6:00 pm Mayor Chad Alleger called the meeting to order and Pledge of Allegiance was recited.

ROLL CALL: Council members present and absent as follows:

Present: Joe Disney, Derek Ingle, Emily Simmons, Deb Townsend

Absent: Phil Holland

Also attending: City Administrator Jerry Moore; Police Chief Kevin Gott; City Clerk Christie Busby; Public Works Superintendent Carl Van Der Kamp; Library Director Sue Ponder; EMS Director Jody Van Der Kamp; Fire Chief Ryan Van Der Kamp; Asst Fire Chief Tony Mosher; Public Works Jake Farlow, Ryan Glenn, GBL rep. Via Zoom: Preston Moon, MSA Rep; Carrie Swartz, PFM Rep; Jamee Pierson, NDN.

AGENDA APPROVAL: Simmons moved to approve the agenda as presented. Disney seconded the motion and on roll call vote the motion carried unanimously.

PUBLIC COMMENT: Jim Richardson, 601 N Orchard St, addressed the council with his concerns regarding sewer system being pressurized during current CIT Sewer Solutions sewer line cleaning causing toilet to overflow and spew sewer water within his bathroom. No other public comments

CONSENT AGENDA: Townsend moved and seconded by Simmons to approve the Consent Agenda.

Roll Call: AYES-Disney, Ingle, Simmons, Townsend. NAYS: none. Motion carried unanimously. Items approved:

- a) August Financials; b) September Claims; c) Celebration Committee Meeting Minutes from 07/12/2023; d) Library Meeting Minutes from 8/22/2023; e) Park Board Meeting Minutes from 08/28/2023; f) City Council Meeting Minutes from 9/13/2023; g) Liquor License Application for K & A 120 E Jefferson Street; h) Liquor License Application for Wilkies Garage 116 E Jefferson Street; i) Revised Purchasing Policy; j) Resolution 10-11-23-1 Approving Bills and Transfers; k) Third Bill Payment for \$ 276,174.53 to Accurate Commercial for Library Project; l) Fourth Bill Payment for \$155,838.78 to Accurate Commercial for Library Project; m) First & Second Bill Payments for Total \$5950 to Terracon for EMS/Fire Building Project; n) Third Bill Payment for \$13,989.80 to MGA for EMS/Fire Building Project.

OLD BUSINESS

MSA Update – Preston joined via Zoom and gave an overview of the update document provided in the packet.

Public Works Update – Carl reported pump issues at water treatment plant. Lots of yard waste at treatment plant and to remind residents this is for yard waste only. Meter readings take more time with computer update that changed digits for readings. Acknowledged Townsend's request for weed eating at tennis courts.

Police Update – Police Chief Gott gave an overview of documents provided in the packet.

City Administrator Update – Jerry went through agenda items. Informed council that ROW manual is on work program and will provide list of recommended ordinance updates. Quotes received for city hall flooring and window, and rec complex door. Staff working on HomeServe literature for residents by month end.

Public Hearing on FY24 Budget Amendment – Ingle motioned to open the public hearing at 6:29 pm , seconded by Simmons. On roll call vote, motion carried unanimously. With no comments voiced or received, Simmons motioned to close the public hearing at 6:30 pm, seconded by Townsend. On roll call vote, motion carried unanimously.

Resolution 10-11-23-2 Discussion and Action on FY24 Budget Amendment - Simmons introduced and moved for adoption of. Ingle seconded and on roll call vote motion carried unanimously.

Public Hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement for Planning and Design of Phase 2 & 3 Water Project – Simmons motioned to open the public hearing at 6:31 pm. Seconded by Disney. On roll call vote motion carried unanimously. With no comments heard or received, Disney motioned to close the public hearing at 6:32pm. Seconded by Simmons. On roll call vote motion carried unanimously.

Resolution 10-11-23-3 taking additional action with respect to a Water Revenue Loan and Disbursement Agreement and authorizing, approving, and securing the payment of a \$374,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement) – Simmons motioned to adopt the resolution. Seconded by Ingle. On roll call vote: Ayes – Disney, Ingle, Simmons. Nays – none. Abstain – Townsend due to conflict of interest. Motion carried.

Discussion and Consideration of Status and Finance Options for Current City Public Projects – After discussion on project list, funding gaps for projects, publication restrictions, and vote restrictions with new law changes, Simmons motioned to allocate \$60,000 speed camera revenue to library for additional change orders and furnishings; \$283,100 speed camera revenue for Sherman and Jefferson St water main project; and \$137,455 speed camera revenue for trunk water main project in Colfax. Seconded by Ingle. On roll call vote: Ayes – Disney, Ingle, Simmons. Nays – Townsend. Motion carried.

Discussion and Consideration of Wastewater and Drinking Water Treatment Financial Assistance Grant – Discussion on financing options on water/wastewater projects and possible project delays. Simmons motioned to have Moore research city's qualifications and apply for best finance option for both water projects. Seconded by Townsend. On roll call vote: Ayes – Disney, Ingle, Simmons, Townsend. Nays – none.

*After discussion on agenda item 6o Simmons revised her motion to only include Sherman St and Jefferson St water main project for Fire/EMS building. Seconded by Disney. On roll call vote: Ayes – Disney, Ingle, Simmons. Nays – none. Abstain – Townsend due to conflict of interest.

Discussion and Consideration of Funding Options for EMS/Fire Building – Discussion with Carrie Swartz from PFM on options of \$400,000 USDA loan; a G.O. Bond loan; and \$1.72 million loan with Urban Renewal amendment to add the Fire/EMS project. After discussion Simmons motioned to allocate \$600,000 speed camera revenue and \$150,000 LOST revenues to the Fire/EMS building project and have Moore research the loan options with bond counsel. Seconded by Ingle. On roll call vote, motion carried unanimously.

Discussion and Consideration of Request for \$40,866.73 Due to Change Orders for Library Project – After discussion Simmons motioned to approve \$40,866.73 payment out of speed camera revenue. Seconded by Disney. On roll call vote, motion carried unanimously.

Discussion and Consideration of Engineers Estimate for Water Main Project at City Water Wells – Approximate cost of \$630,000. No action taken by council.

Discussion and Consideration of Engineers Estimate for Water Main Project for EMS/Fire Building – Estimated cost of \$320,000. Previous motion approved \$283,100 allocation of speed camera revenue leaving \$31,300 for administration fees to be funded from general fund.

Resolution 10-11-23-4 Setting Public Hearing for November 8, 2023, to Approve Plans, Specifications, Form of Contract, and Estimate of Cost for Water Main Project at City Water Well Field Area – Ingle motion to set public hearing for November 8, 2023 at 6 pm. Seconded by Simmons. On roll call vote, motion carried unanimously.

Discussion and Consideration of Request from Mound Prairie Ventures to withdraw the Downtown Housing Grant 22-ARPDH-047 – State needs request on city letterhead signed by mayor that city wants to withdraw or if new developer takes over project it must be completed by original plans. Still need information on impact to Catalyst Grant. Simmons motioned to have Moore set up a meeting with MPV and JEDCO. Seconded by Ingle. On roll call vote motion passed unanimously.

NEW BUSINESS

Discussion and Consideration of City Employee Benefits Renewal – Ryan Glen, GBL rep, presented benefits comparison for renewal. After discussion, Simmons motioned to renew current health, dental, and vision plans and move LTD/STD/Life to MetLife. Seconded by Townsend. On roll call vote motion carried unanimously.

Update and Discussion of Recent Car Show for Prairie City Fire and Rescue Association – Assistant Fire Chief Tony Mosher stated they had 259 cars registered, great sponsorship, and large public attendance. Reported profit of \$20,241.

Resolution 10-11-23-7 Discussion and Action on Hiring Volunteer EMS Applicant Haley Van Der Kamp – Simmons motioned to approve. Seconded by Ingle. On roll call vote motion carried unanimously.

Discussion and Consideration of 28E Agreement with Jasper County Sheriff's Office for Advanced Life Support Service (ALS) Including Payment Request for ALS EMT Services – After discussion Townsend motioned to support 28E agreement. Seconded by Simmons. On roll call vote motion carried unanimously.

Resolution 10-11-23-5 Discussion and Consideration of Changing Fee for Advanced Medical Services – Townsend motioned to approve. Seconded by Simmons. On roll call vote motion carried unanimously.

Discussion and Action on Quotes for Pumps for Wastewater Treatment Plant – Discussion on quotes by Electric Pump for \$18,748 and Iowa Pump Works for \$12,204 to replace failed pumps and pump status presentation by Carl Van Der Kamp. Simmons motioned to approve \$30,952 quotes. Seconded by Disney. On roll call vote motion carried unanimously.

Discussion and Consideration of Special Event for Friends of the Red Rock Prairie Trail –October 14 bike ride. Simmons motioned to approve. Seconded by Ingle. On roll call vote motion carried unanimously.

Discussion and Action on Quotes for Maintenance of NE Ball Field at Sports Complex – Of the three quotes requested, the city received Iowa Sports Turf \$20,000 and KEI Sports Field \$20,976.53. Simmons motioned to approve Iowa Sports Turf pending quote still valid. Seconded by Ingle. On roll call vote motion carried unanimously.

Resolution 10-11-23-6 Discussion and Consideration on Quotes for Street Repair/Maintenance – Received quotes from Manatts of \$172,325, Grimes Asphalt & Paving of \$196,087, and Blacktop Service Co of \$135,244. Ingle motioned to approve Blacktop Service Co quote. Seconded by Disney. On roll call vote motion carried unanimously.

Discussion and Consideration of Special Event for Trunk or Treat October 30, 2023 – Simmons motioned to approve with request for public works to close necessary streets. Seconded by Ingle. On roll call vote motion carried unanimously.

Discussion and Consideration of Building Lease at 116 W Jefferson St. for Police Department Vehicle Parking – Disney motioned to approve lease for November 1, 2023 to December 31, 2024 at \$800 a month and communicate to residents about trail use by vehicles. On roll call vote: Ayes – Disney, Ingle, Simmons. Nays – Townsend. Motion carried.

ADJOURNMENT – Simmons motion to adjourn at 8:42pm. Seconded by Disney. On roll call vote motion carried.

Chad Alleger, Mayor

Attested to

Christie Busby, City Clerk/Finance Officer