



PRAIRIE CITY, CITY COUNCIL MEETING AGENDA  
6:00 P.M. WEDNESDAY, NOVEMBER 8, 2023  
CITY HALL, 203 E JEFFERSON, PRAIRIE CITY, IA 50228

Mayor  
Chad D. Alleger

Mayor Pro Tem:  
Deb Townsend

Council Members:  
Emily Simmons  
Joe Disney  
Derek Ingle  
Phil Holland

City Administrator  
Jerry Moore

City Clerk  
Christie Busby

Utility Billing Clerk  
Janet Lewis

Library Director  
Sue Ponder

Police Chief  
Kevin Gott

Fire Chief  
Ryan Van Der Kamp

Ambulance Director  
Jody Van Der Kamp

City Attorney  
Brick Gentry Law Firm

City Hall  
203 E. Jefferson  
PO Box 607  
Prairie City, IA 50228  
[www.prairiecityiowa.us](http://www.prairiecityiowa.us)  
515/994-2649 phone  
515/994-2376 fax

ZOOM MEETING INFO: Invite Link

<https://us02web.zoom.us/j/85163544658?pwd=M0tGMEF0cHAYQnp3VnRZTVl2UVQxUT09>

Meeting ID 851 6354 4658 Passcode 634067

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING. You are hereby notified that members of the City Council for Prairie City, Iowa, may be present and a quorum may exist even though members are videoconferencing or teleconferencing.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. AGENDA APPROVAL
4. PUBLIC COMMENT
5. CONSENT AGENDA
  - a) September Financials
  - b) October Claims
  - c) Celebration Committee Meeting Minutes from September 20, 2023
  - d) Library Meeting Minutes from September 19, 2023
  - e) Park Board Meeting Minutes from September 25, 2023
  - f) City Council Special Meeting Minutes from September 22, 2023
  - g) Resolution 11-8-23-1 Approving Bills and Transfers
  - h) Fifth Bill Payment for \$223,408.25 to Accurate Commercial for Library Project
  - i) Bill Payment for \$4000 to Vermilion Design Group
  - j) Reimbursement to Amy Witte for \$35.65 for a Holiday Event
  - k) City Street Finance Report
  - l) Revision to the Employee Manual
  - m) Fourth Bill Payment for \$28,513.46 to MGA for EMS/Fire Building Project
6. OLD BUSINESS
  - a) MSA Update (Preston)
  - b) Public Works Update (Carl)
  - c) Police Update (Police Chief Gott)
  - d) City Administrator Update (Jerry)
  - e) Discussion and Consideration with the Change to Change Order #8 Involving the Additional Appropriation by City Council at the 10-11-23 Meeting for Library Project
  - f) Public Hearing on Plans, Specifications, Form of Contract, and Estimate of Cost for Water Main Project at City Water Well Field Area
  - g) Resolution 11-8-23-2 Discussion and Action Approving Plans, Specifications, Form of Contract, Estimate of Cost, Performance, Payment, and Maintenance Bonds for Water Main Project at City Water Well Field Area
  - h) Resolution 11-8-23-3 Discussion and Action Approving Contract with Mainline Construction for \$366,535.70.
  - i) Discussion and Consideration of MSA Task Order #29 for Construction Services for Water Main at Water Well Area
  - j) Discussion and Consideration of MSA Services for Phase 2 & 3 Water Main Project
  - k) Discussion and Consideration of Status and Recommended Action on Downtown Housing and Catalyst Grants for Mound Prairie Ventures
7. NEW BUSINESS
  - a) Discussion and Consideration of Quotes for Carpet and Vinyl Material for City Hall
  - b) Discussion and Consideration of Quote for Door at Sports Complex and Window at City Hall
  - c) Discussion and Consideration of Purchasing New Programable Thermostats for City Buildings
  - d) Discussion and Consideration of Creating a Superintendent Position for Public Works Department and Appointing Temporary Superintendent Effective January 1, 2024
  - e) Resolution 11-8-23-4 Discussion and Consideration of Request from Sharon Doolittle, 407 S Main St to Adjust Sanitary Sewer Charges on Utility Bill
  - f) Discussion and Consideration of Plans for City's Inflatable Play Feature
  - g) Discussion and Consideration of Requests from Nonprofit Organization(s)
  - h) Discussion and Consideration of List of Possible Amendments to the City's Code of Ordinances
  - i) Resolution 11-8-23-5 Approving the 2023 Tax Increment Financing Report
  - j) Resolution 11-8-23-6 Approving the 2023 UARR Report
  - k) Discussion and Consideration Recommendation from PCEDC to Remove Posted Business District Sign On 2<sup>nd</sup> Street
  - l) Discussion and Consideration of Resolution 11-8-23-7 Hiring Jeremy Stevenson as a Part-time Police Officer at \$26.50 Hr.
  - m) Discussion and Consideration of Capital Improvement Plan
8. ADJOURNMENT