

63.8 Vacancies — time to qualify.

Persons elected or appointed to fill vacancies, and officers entitled to hold over to fill vacancies occurring through a failure to elect, appoint, or qualify, as provided in chapter 69, shall qualify within ten days from the county board's canvass of such election, or within ten days from such appointment or failure to elect, appoint, or qualify, in the same manner as those originally elected or appointed to such offices.

[C51, §440; R60, §668; C73, §786; C97, §1275; C24, 27, 31, 35, 39, §1052; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §63.8]

2002 Acts, ch 1134, §76, 115

Referred to in §63.7, 69.12

63.10 Other officers.

All other civil officers, elected by the people or appointed to any civil office, unless otherwise provided, shall take and subscribe an oath substantially as follows:

I,, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially, to the best of my ability, discharge all the duties of the office of or Mayor
it) in (naming the township, city, county, district, or state, as the case may be), as now or hereafter required by law. Prairie City

[C51, §331, 332; R60, §561, 562, 1084, 1132; C73, §504, 514, 675, 676; C97, §1180; C24, 27, 31, 35, 39, §1054; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §63.10]

Referred to in §63.11, 161A.6, 331.501, 331.551, 331.601, 331.651, 331.751, 359.38, 602.8101

63A.2 Limited authority.

The following officers and persons are empowered to administer oaths and to take affirmations in any matter pertaining to the business of their respective office, position, or appointment:

1. Governor, secretary of state, secretary of agriculture, auditor of state, treasurer of state, and attorney general.
2. Members of all boards, commissions, or bodies created by law.
3. All county officers other than those named in section 63A.1.
4. Mayors and clerks of cities, precinct election officials, township clerks, assessors, and surveyors.

5. All duly appointed referees or appraisers.

6. All investigators for supplementary assistance as provided for under chapter 249.

7. The director and employees of the department of revenue, as authorized by the director, and as set forth in chapters 421 and 422.

[C51, §980, 1865; R60, §1844, 3201; C73, §277, 278; C97, §393; C24, 27, 31, 35, 39, §1216; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §78.2]

89 Acts, ch 296, §13

C93, §63A.2

2003 Acts, ch 145, §286; 2006 Acts, ch 1010, §40; 2018 Acts, ch 1041, §17

Referred to in §277.28, 331.553, 331.603, 331.652, 331.758

Members of general assembly, §2.8

Veterinary assistants, §163.5

Law enforcement agencies, §805.6



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: November 19, 2023
SUBJ: Rebuild Pump at Wastewater Plant

Background

An existing pump located at the City's Wastewater Treatment Plant is in need of repair. This would be the first pump to be rebuilt and it would become a standby pump. Public Works staff obtained a quote from EP Electric Pumps to rebuild the pump for \$8166.

Action

City staff recommends City Council approve the quote from EP Electric Pump for \$8166 to rebuild the pump at the Wastewater Treatment Plant. The request would normally be paid from Minor Equipment 610-815-6725 or Equipment Maintenance 610-815-6350, however, as these funds have been expended, this request will need to be paid from the Equipment Revolving Fund (\$16,000).

QUOTATION



4280 E 14th Street
Des Moines IA 50313-2604 USA

Telephone: (515) 265-2222 / FAX (515) 265-8079
Toll Free 1-800-383-PUMP

www.electriumpump.com

QUOTE NUMBER: 0154343
QUOTE DATE: 10/3/2023
EXPIRE DATE: 11/3/2023

SALESPERSON: CHAD SPARKS
CUSTOMER NO: 9942649
QUOTED BY: CAC
FLYGT 3127.181 5008 1021

QUOTED TO:
CITY OF PRAIRIE CITY
203 E. JEFFERSON
PO BOX 607
PRAIRIE CITY, IA 50228

JOB LOCATION:
CITY OF PRAIRIE CITY
203 E. JEFFERSON
PO BOX 607
PRAIRIE CITY, IA 50228

CONFIRM TO:
CARL VANDERKAMP 515-979-0788

*** QUOTE ORDER - DO NOT PAY ***

CUSTOMER P.O.	SHIP VIA BEST WAY	F.O.B. ORIGIN	TERMS Net 30 Days			
ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	PRICE	AMOUNT
REPAIR QUOTE FLYGT 3127.181-5008 SN:1020768						
JOB LOCATON: WWTP						
0000003093600	EACH	1.00	0.00	0.00	394.00	394.00
RING,WEAR STATIONARY STEEL/NBR						
0000004413001	EACH	1.00	0.00	0.00	2,476.00	2,476.00
IMPELLER, CODE 411 2-VANE 3127C.I.						
0000006018909	EACH	1.00	0.00	0.00	2,338.00	2,338.00
KIT,REPAIR BASIC+3127.090/180						
0000006044700	EACH	1.00	0.00	0.00	1,276.00	1,276.00
HOUSING,OIL BOTTOM CI						
*17-18081-A188	EACH	1.00	0.00	0.00	402.00	402.00
MELTRIX CABLE CONNECTION						
/ENVI	EACH	1.00	0.00	0.00	80.00	80.00
OIL AND ENVIRONMENTAL CHARGE						
/MISC	EACH	1.00	0.00	0.00	80.00	80.00
MISC. SHOP SUPPLIES						
/PSMD	hour	8.00	0.00	0.00	140.00	1,120.00
PUMP LABOR SEWAGE/SUBMERSIBLE						

LEAD TIMES ARE CURRENTLY 3-5 WEEKS ARO, SUBJECT TO
FACTORY CHANGE

THIS QUOTE DOES NOT INCLUDE FREIGHT AND INSTALLATION

THANK YOU, CINDY CRUISE
ccruise@electriumpump.com
CC: CHAD SPARKS 515-707-1929



QUOTATION

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SALESPERSON: CHAD SPARKS
CUSTOMER NO: 9942649
QUOTED BY: CAC
FLYGT 3127.181 5008 1020

QUOTED TO:
CITY OF PRAIRIE CITY
203 E. JEFFERSON
PO BOX 607
PRAIRIE CITY, IA 50228

JOB LOCATION:
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ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	PRICE	AMOUNT

*** 3% CONVENIENCE FEE FOR CREDIT CARD CHARGE OVER \$5,000.00 ***

All return goods must have written approval from Electric Pump, before returning.
Credit will not be issued without written approval : if applicable there will be a Restock Fee.

Please note that we are no longer offering a thirty(30) day validity date.
Due to the current volatility in the materials market, pricing and ship
dates are subject to confirmation at time of order.

Net Order:	8,166.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	8,166.00



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: November 19, 2023
SUBJ: Wall Signs for Library Building

Background

The Library Director obtained quotes for two separate wall signs (west and north wall signs) from three sign companies. The quotes are identified below.

<u>Company</u>	<u>Quotes</u>
Lashier Graphic & Signs	\$7492
Coinco Design & Production	\$7107.33
Isigns	\$11,819

Action

City staff and the Library Director recommends City Council approve the quote from Coinco Design & Production for \$7107.33 for the two wall signs. The remaining funds available for the library project is currently \$64,222.79.

**8816 SWANSON BLVD STE D
CLIVE, IA 50325
515-770-2745**

JOB ESTIMATE

Customer:

Prairie City Library

Quantity	Description	Unit Price	Total
2	1" Depth, 12" Tall Cast Aluminum Letters, Stud Mounted	\$3,071.18	\$6,142.36
2	Installation	\$250.00	\$500.00
		Total	\$6,642.36
		Tax	\$464.97
		Freight	
		Grand Total	\$7,107.33

THIS ESTIMATE IS NOT A CONTRACT OR BILL
THIS ESTIMATE IS BASED ON OUR INITIAL INSPECTION
IF PRICES CHANGE OR ADDITIONAL PARTS OR LABOR ARE REQUIRED, WE WILL CONTACT YOU BEFORE PROCEEDING

WE LOOK FORWARD TO WORKING WITH YOU!

Lashier Graphics & Signs
1601 SE Gateway Drive, Suite 130 Grimes, IA 50111
thomas@lashier.com
515-518-6100
EIN #: 81-1064007

Tax ID: 1-77-124292



Quote 14577 #1

Prairie City Public Library Exterior Letters

SALES REP INFO
Pete Lashier
Owner
pete@lashier.com
515-371-8559

QUOTE DATE
09/22/2023
QUOTE EXPIRY DATE
10/22/2023
TERMS
Due Upon Receipt

ORDERED BY
Prairie City Public Library

CONTACT INFO
Milagros Stevens
vdgankeny@gmail.com

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	1" Thick Brushed Aluminum Lettering Line Text PRAIRIE CITY PUBLIC LIBRARY Sets 2 Font Custom Flat Height 12" Approx. Depth 1" Face Profile Flat Face Color/Finish Brushed - Vertical Grain Mounting Option Stud Mount Install Pattern Drill Pattern	2	Each	\$3,496.00	\$6,992.00	N
Installation Installation with trained and certified professionals. Note: <ul style="list-style-type: none">• Price does not include any removal of existing graphics• Price does not include lift rental (If needed)						
2	Specialty Lift (Bucket Truck) Use of specialty aerial lift and/or bucket truck with articulating lift.	1	Each	\$500.00	\$500.00	N

iSigns First LLC
2135 S Ankeny Blvd Ankeny, IA 50023
(515) 346-5163

www.isignsfirst.com



Quote 1164

QUOTE DATE
Thu, 11/30/2023
QUOTE EXPIRY DATE
Sat, 12/30/2023
TERMS
Due on receipt

ORDERED BY
Vermilion Design Group

CONTACT INFO
Vermilion Design Group
5150000000

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	Aluminum brushed channel letters 1" Thick Brushed Aluminum Lettering 2 Each Line Text PRAIRIE CITY PUBLIC LIBRARY Sets 2 Font Custom Flat Height 12" Approx. Depth 1" Face Profile Flat Face Color/Finish Brushed - Vertical Grain Mounting Option Stud Mount Install Pattern Drill Pattern	2	Unit	\$4,600.00	\$9,200.00	Y
2	City Permits	1	Unit	\$150.00	\$150.00	Y
3	Installation	2	Unit	\$900.00	\$1,800.00	Y

This handcrafted quote is based on specific information you've given us and is valid for 30 days.
When you approve this quote, you are agreeing to pay 100% of the quoted price. We require a 50% deposit to begin work on your project. Once we receive your deposit, we'll schedule your project and email you an estimated completion date. The remaining balance is due upon completion of your order.
Need to make changes?
No problem - but please realize, changes to quantity or specifications will affect your price. We will provide you with an updated quote based on the changes.

Subtotal: \$11,150.00
Sales Tax (6%): \$669.00
Total: \$11,819.00

Downpayment (100.0 %)

\$11,819.00

SIGNATURE:

DATE:



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: November 19, 2023
SUBJ: Insurance Cost – New Library Building

Background

The insurance premium for the new library building is \$370 annually with a replacement cost of the building of \$151,678. This does not reflect the building renovation work and increased value of the building. The current value of the library project is approximately \$1,179,000. Melanie Umble with Shomo Madson Umble Insurance indicated that premium costs for commercial buildings this year is approximately \$2.45 per \$1000. This equates to \$2889 annually for the current value of the library building or approximately an additional \$1205 prorated from December through April of 2024 when the City's insurance premiums are renewed. The value of the current contents in the current library is \$208,915. To determine the insurance premium costs for the contents of the new library building we asked Melanie to estimate the value of the contents at approximately \$500,000.

Action

City staff recommends City Council approve paying \$1205 for the additional insurance premium to cover the increased library building valuation, plus the cost of insuring the contents. Insurance account 001-410-6408 would be used to pay for the request. This request however, nearly doubles the amount budgeted for FY24 likely prompting the need for a budget amendment.