



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: December 29, 2023
SUBJ: Request to Purchase New Monitor/Defibrillator for City's Ambulance

Background

At the December 20, 2023, City Council Budget Work Session, Jody Van Der Kamp, Director of EMS/Ambulance Department expressed interest and need in moving the purchase of a monitor for the ambulance from the FY25 to FY24 budget due to the existing monitor being towards the end of its useful life and a couple of attachments weren't working as they should, and ultimately needing to be replaced. She said the existing monitor received its annual service and the Zoll company representative offered the City a cost break and annual payments on the purchase of a new monitor. The City Council discussed the issue and a few City Council members stated that the situation as described could potentially be dire and they recommended that the issue be addressed at a special City Council meeting.

Zoll Service Department serviced the existing monitor on 12-13-23. They upgraded the monitor to the most current software, and noted that the MFC Cable was damaged, the NIBP (blood pressure) Cuff leaks, and a CPR adapter was missing. I asked Jody for clarification on the software update and the additional items that were needed. She stated that the monitor hardware cannot accept any additional software upgrades (current update is valid to December 2024), that they purchased a new NIBP cuff, however an adapter, and new batteries were needed. The cost for each item is below.

NIBP cuffs are	\$230
New batteries	\$957
Adapter	<u>\$831</u>
	\$2008

Annual maintenance \$310

List price monitor	\$52,644
Adjusted price	\$40,535.88
Additional items	\$3311.19
<u>Existing monitor</u>	<u>\$5500 trade-in</u>

\$38,347.07 (spread out over four (4) equal annual payments of \$9586.77)

Action

Because the existing monitor cannot accommodate annual software upgrades beyond December of 2024 and \$1788 in equipment is needed, and with the Zoll's adjusted price for a new monitor, and allowing the City to pay annual installments for the next four years, we recommend the City Council support purchase of the new monitor and trade in of the existing monitor. Account 001-160-6725 Minor Equipment and 001-160-6507 Medical Supplies will be used from the FY24 budget to pay 2024's annual installment.

Jerry Moore

From: Jody Van Der Kamp
Sent: Wednesday, December 27, 2023 4:07 PM
To: Jerry Moore
Subject: FW: ZOLL Quote: Prairie City Ambulance - Prairie City Ambulance- 1 XSA (Q-67019 v1)
Attachments: Prairie City Ambulance - Q-67019 - Version 2.pdf

From: William Kolb <bkolb@zoll.com>
Sent: Friday, December 22, 2023 4:00 PM
To: Mitch Bright <mbright@housby.com>
Cc: Jody Van Der Kamp <Jody.VanDerKamp@prairiecitiyowa.us>
Subject: ZOLL Quote: Prairie City Ambulance - Prairie City Ambulance- 1 XSA (Q-67019 v1)

-Hi Jody and Mitch,

Attached is the quote with the charger removed because you have a charger already. This quote also includes the payment plan. The terms of the payment plan are noted on page 1 in the upper right-hand corner of the quote. I also have a breakdown of the payment plan noted below. If you want to move forward with the purchase, all I need is page 3 completed which is shipping/billing information. I also need pages 4,5,6 and 7 completed for the payment plan. It's simple to fill out, it is mostly fill in the space and check the box info. Let me know if you have any questions or if I can help your process in any way.

Merry Christmas!

Payment Plan Breakdown:

- 1st Payment- 25% due net 30- Approx. payment: \$9,586.77
- 2nd Payment- 25% due July 2, 2024- Approx. payment: \$9,586.77
- 3rd Payment- 25% due July 2, 2025- Approx. payment: \$9,586.77
- 4th Payment- Balance due July 2, 2026- Approx. payment: \$9,586.76

Bill Kolb