

CONTRACT

THIS CONTRACT, made and entered into at **Prairie City City Hall** this 13th day of March, 2024, by and between the **City of Prairie City, Iowa** by its **Mayor**, upon order of its **City Council** hereinafter called the "Jurisdiction," and MB Construction, LLC, hereinafter called the "Contractor."

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvements as specified in the Contract Documents, which are officially on file with the Jurisdiction, in the office of the **City Clerk**. This Contract includes all Contract Documents. The work under this Contract shall be constructed in accordance with the SUDAS Standard Specifications, Most Recent Edition, and as further modified by the Supplemental Specifications and Special Provisions included in said Contract Documents. The Contractor further agrees to complete the work in strict accordance with said Contract Documents, and to guarantee the work as required by law, for the time required in said Contract Documents, after its acceptance by the Jurisdiction.

This Contract is awarded and executed for completion of the work specified in the Contract Documents for the bid prices shown on the Contract Attachment: Bid Items, Quantities, and Prices, which were proposed by the Contractor in its Proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

JEFFERSON ST AND SHERMAN ST WATER MAIN IMPROVEMENTS

The **Jefferson St and Sherman St Water Main Improvements** project includes the replacement of the existing water main along **E Jefferson St** from **S State St** to **N Sherman St**, and along **N Sherman St** from **E Jefferson St** to **E 5th St** in the **City of Prairie City**.

The construction includes approximately **525 LF** of **8-in. trenchless PVC water main** and **150 LF** of **8-in. trenched PVC water main**. Other associated improvements include: **fire hydrant removal and installation, water service installation, storm sewer removal and installation, full depth HMA pavement patching, removal sidewalk pavement, ADA sidewalk and crossing installation, erosion control, surface restoration, and miscellaneous associated work necessary to complete the project.**

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of One Hundred Sixty-Nine Thousand Seven Hundred and One AND 00/100 DOLLARS (\$169,701.00), which amount shall constitute the required amount of the Performance, Payment, and Maintenance Bond. The Contractor hereby agrees to commence work under this Contract on or before a date to be specified in a written Notice to Proceed by the Jurisdiction; and to complete the project as described in the Notice to Bidders and Notice of Public Hearing as noted below:

The Contractor shall substantially complete the overall project within **forty-five (45) calendar days**. Substantial completion for the overall project shall be defined as all utility, grading, and roadway paving construction completed, with the street, driveways, and sidewalks fully open to traffic. Should the Contractor fail to substantially complete the work within this timeframe, liquidated damages of **One Thousand Dollars (\$1,000.00) per calendar day** will be assessed for work not substantially completed within the designated Contract term(s).

The Contractor shall fully complete the overall project within **thirty (30) calendar days** of the substantial completion. Full completion for the overall project shall be defined as all surface restoration and all improvements ready for final acceptance. Should the Contractor fail to fully complete the work within this timeframe, liquidated damages of **Five Hundred Dollars (\$500.00) per calendar day** will be assessed for work not fully completed within the designated Contract term(s).

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION:

By: _____

(Seal)

ATTEST:

CONTRACTOR:

MB Construction, LLC

Contractor

By: Brian L. Murphy

Signature

Managing Member

Title

22614 State Hwy 16

Street Address

Monticello, MO 63457

City, State, Zip Code

573-767-1255

Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration Number C1244-08 issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the Division of Labor Services of the Iowa Department of Workforce Development. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Iowa Code, or as amended, governing foreign corporations.

NOTE:

1. All signatures on this Contract must be original signatures in ink; copies, facsimiles, or electronic signatures will not be accepted.

CORPORATE ACKNOWLEDGEMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known, who, being by me duly sworn, did say that they are the _____, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that _____ and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

PARTNERSHIP ACKNOWLEDGEMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

INDIVIDUAL ACKNOWLEDGEMENT

State of _____)
) SS
_____ County)

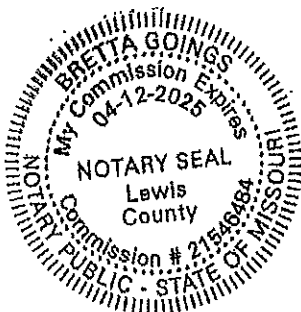
On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

Notary Public in and for the State of _____
My commission expires _____, 20____

LIMITED LIABILITY COMPANY ACKNOWLEDGEMENT

State of Missouri)
) SS
Lewis County)

On this 8th day of march, 2024, before me a Notary Public in and for said county, personally appeared Brian J. Murphy, to me personally known, who being by me duly sworn did say that person is Managing Member of said MB Construction, L.L.C., that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) Contractor, and that said instrument was signed and sealed on behalf of the said Contractor, by authority of its managers and the said Managing Member acknowledged the execution of said instrument to be the voluntary act and deed of said MB Construction, L.L.C., by it voluntarily executed.



Bretta Goings
Notary Public in and for the State of Missouri
My commission expires 04/12, 2025

CONTRACT ATTACHMENT: BID ITEMS, QUANTITIES, AND PRICES

This Contract is awarded and executed for completion of the work specified in the Contract Documents for the bid prices tabulated below as proposed by the Contractor in its Proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing. All quantities are subject to revision by the Jurisdiction. Quantity changes that amount to twenty percent (20%) or less of the amount bid shall not affect the unit bid price.

ITEM NO.	ITEM	UNIT	TOTAL	UNIT PRICE	TOTAL PRICE
	EARTHWORK				
2.01	Clearing and Grubbing	LS	1	\$1,000	\$1,000
	TRENCH AND TRENCHLESS CONSTRUCTION				
3.01	Trench Compaction Testing	LS	1	\$3,000	\$3,000
	SEWERS AND DRAINS				
4.01	Storm Sewer, Trenched, RCP w/ Gasketed Joints, 12-in.	LF	48	\$70	\$3,360
4.02	Storm Sewer, Trenched, PVC, 8-in.	LF	26	\$47	\$1,222
4.03	Storm Sewer, Trenched, HDPE, 12-in.	LF	10	\$58	\$580
4.04	Removal of Storm Sewer, Less than 36-in.	LF	84	\$10	\$840
	WATER MAINS AND APPURTENANCES				
5.01	Water Main, Trenched, C900 DR-18 PVC, 4-in.	LF	20	\$70	\$1,400
5.02	Water Main, Trenched, C900 DR-18 PVC, 8-in.	LF	119	\$60	\$7,140
5.03	Water Main, Trenched, C900 DR-18 PVC, 10-in.	LF	10	\$195	\$1,950
5.04	Water Main, Trenchless, C900 DR-18 PVC, 8-in.	LF	523	\$80	\$41,840
5.05	Fitting, Tee, 8-in. x 8-in.	EA	1	\$835	\$835
5.06	Fitting, Tee, 10-in. x 8-in.	EA	1	\$975	\$975
5.07	Fitting, Tee, 8-in. x 4-in.	EA	2	\$700	\$1,400
5.08	Fitting, Bend, 45 Degree, 8-in.	EA	4	\$510	\$2,040
5.09	Fitting, Bend, 90 Degree, 4-in.	EA	2	\$330	\$660
5.10	Fitting, Reducer, 8-in. x 4-in.	EA	1	\$415	\$415
5.11	Fitting, Cross, 8-in. x 8-in.	EA	1	\$1,010	\$1,010
5.12	Fitting, Cap, 8-in.	EA	3	\$365	\$1,095
5.13	Water Service Stub, Same Side of Street, Copper, 1-in.	BA	3	\$1,360	\$4,080
5.14	Water Service Stub, Opposite Side of Street, Copper, 1-in.	EA	1	\$1,590	\$1,590

5.15	Water Main Abandonment, Cap	EA	4	\$1,160	\$4,640
5.16	Valve, Gate, RW, 8-in.	EA	7	\$2,320	\$16,240
5.17	Valve, Gate, RW, 10-in.	EA	2	\$3,290	\$6,580
5.18	Tapping Valve Assembly, 10-in.	EA	1	\$6,140	\$6,140
5.19	Fire Hydrant Assembly	EA	3	\$6,190	\$18,570
5.20	Fire Hydrant Removal	EA	1	\$400	\$400
5.21	Valve Removal	EA	1	\$150	\$150
STREETS AND RELATED WORK					
7.01	Full Depth Patches, HMA	SY	106	\$135	\$14,310
7.02	Removal of Sidewalk	SY	52	\$8	\$416
7.03	Removal of Driveway	SY	16	\$8	\$128
7.04	Sidewalk, PCC, 4-in. Thickness	SY	27	\$134	\$3,618
7.05	Sidewalk, PCC, 6-in. Thickness	SY	31	\$154	\$4,774
7.06	Driveway, Paved, PCC, 6-in. Thickness	SY	16	\$154	\$2,464
7.07	Driveway, Granular, 6-in. Thickness	SY	41	\$19	\$779
7.08	Detectable Warnings	SF	32	\$80	\$2,560
TRAFFIC CONTROL					
8.01	Temporary Traffic Control	LS	1	\$1,000	\$1,000
8.02	Remove & Salvage Sign to Owner	EA	1	\$500	\$500
SITE WORK AND LANDSCAPING					
9.01	Hydraulic Seeding, Seeding, Fertilizing, and Mulching (BFM), Type I	LS	1	\$3,000	\$3,000
9.02	Wattle, Installation	LF	600	\$4.50	\$2,700
9.03	Wattle, Removal	LF	600	\$0.50	\$300
9.04	Hydraulic Mulching, Temporary	LS	1	\$2,000	\$2,000
MISCELLANEOUS					
11.01	Mobilization	LS	1	\$1,500	\$1,500
11.02	Concrete Washout	LS	1	\$500	\$500

TOTAL AMOUNT BID ==

\$169,701.00

PERFORMANCE, PAYMENT, AND MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS:

That we, MB Construction, L.L.C, as Principal (hereinafter the "Contractor" or "Principal") and Traveler Casualty & Surety Company of America, as Surety, are held and firmly bound unto the **City of Prairie City, Iowa**, as Oblige, (hereinafter referred to as the "Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of One Hundred Sixty-Nine Thousand, Seven Hundred and One DOLLARS (\$ 169,701.00), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives, and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the _____ day of _____, 20____, (hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct the following described improvements:

JEFFERSON ST AND SHERMAN ST WATER MAIN IMPROVEMENTS

The Jefferson St and Sherman St Water Main Improvements project includes the replacement of the existing water main along E Jefferson St from S State St to N Sherman St, and along N Sherman St from E Jefferson St to E 5th St in the City of Prairie City.

The construction includes approximately 525 LF of 8-in. trenchless PVC water main and 150 LF of 8-in. trenched PVC water main. Other associated improvements include: fire hydrant removal and installation, water service installation, storm sewer removal and installation, full depth HMA pavement patching, removal sidewalk pavement, ADA sidewalk and crossing installation, erosion control, surface restoration, and miscellaneous associated work necessary to complete the project.

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents.

It is expressly understood and agreed by the Contractor and Surety in this Bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default or failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.
2. **PAYMENT:** The Contractor and the Surety on this Bond are hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any

subcontractor, wherein the same are not satisfied out of the portion of the contract price which the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.

3. MAINTENANCE: The Contractor and the Surety on this Bond hereby agree, at their own expense:
 - A. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the period of **four (4)** years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;
 - B. To keep all work in continuous good repair; and
 - C. To pay the Jurisdiction's reasonable costs of monitoring and inspecting to assure that any defects are remedied, and to repair the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.
4. GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:
 - A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
 - B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than twenty percent (20%) of the total contract price, and that this Bond shall then be released as to such excess increase; and
 - C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
 - D. That no provision of this Bond or of any other contract shall be valid which limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.

- E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorney's fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself with respect to any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this Bond shall not exceed 125% of the penal sum of this Bond.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be Jasper County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly and severally, to pay the Jurisdiction all outlay and expense incurred therefore by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against Surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

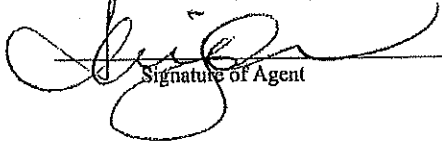
NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all of the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a word, term, or phase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Witness our hands, in triplicate, this _____ day of _____, 20____.

Surety Countersigned By:


Signature of Agent

Terri Johnson
Printed Name of Agent

Creative Planning Insurance, LLC
Company Name

5440 W. 110th St. Ste. 101
Company Address

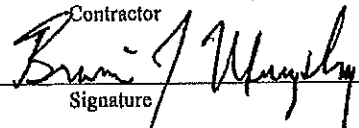
Overland Park, KS 66211
City, State, Zip Code

913-341-0900
Company Telephone Number

PRINCIPAL:

MB Construction, L.L.C

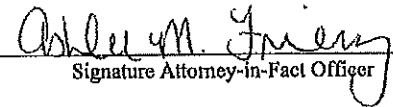
Contractor

By: 
Signature

Brian Murphy- Managing Member
Title

SURETY:

Travelers Casualty & Surety Company of America
Surety Company

By: 
Signature Attorney-in-Fact Officer

Ashlee M. Friesz
Printed Name of Attorney-in-Fact Officer

Creative Planning Insurance, LLC
Company Name

5440 W. 110th St. Ste. 101
Company Address

Overland Park, KS 66211
City, State, Zip Code

913-341-0900
Company Telephone Number

NOTE:

1. All signatures on this Performance, Payment, and Maintenance Bond must be original signatures in ink; copies, facsimiles, or electronic signatures will not be accepted.
2. This Bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this Bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this Bond must be exactly as listed on the Certificate of Power or Attorney accompanying this Bond.



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Ashlee M Friesz** of **OVERLAND PARK, Kansas**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

City of Hartford ss.

By: _____

Robert L. Raney
Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



Anna P. Nowik
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or undertaking to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this _____ day of _____



Kevin E. Hughes
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/08/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Creative Planning Insurance LLC 5440 West 110th Street Suite 101 Overland Park KS 66211	CONTACT NAME: Terri Johnson PHONE (A/C, No, Ext): (913) 341-0900 FAX (A/C, No): (913) 341-0801 E-MAIL ADDRESS: certificates@creativeplanning.com
INSURED MB Construction, L.L.C. PO Box 115 Monticello MO 63457	INSURER(S) AFFORDING COVERAGE INSURER A: United Fire & Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 13021

COVERAGES

CERTIFICATE NUMBER: 2023/2024 Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	60519962	10/08/2023	10/08/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 600,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	60519962	10/08/2023	10/08/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			60519962	10/08/2023	10/08/2024	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	60519962	10/08/2023	10/08/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Inland Marine/Leased/Rented Equip Installation Floater			60519962	10/08/2023	10/08/2024	Limits \$100,000 Limits \$750,000 Deductible \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Prairie City, IA its elected and appointed officials, all its employees and volunteers, all its board, commissions and/or authorities and their board members, employees and volunteers and all its officers, agents and consultants and MSA Professional Services are named as Additional Insured on a Primary & Non-Contributory basis with Ongoing/Completed Ops. with respects to the General Liability & Auto Liability when required by written contract or agreement. General Liability and Auto Liability contain a blanket Waiver of Subrogation, when required by written contract or agreement. 30 Day NOC. Per Form No. CH7201, IL7105 CA7109, CA0449

CERTIFICATE HOLDER

CANCELLATION

City of Prairie City 203 E Jefferson St Prairie City IA 50228	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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RESOLUTION NO. 3-13-24-4

**A RESOLUTION ENDORSING AND AUTHORIZING SUBMISSION OF AN APPLICATION
FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOLLOWING PUBLIC
HEARING**

WHEREAS, the City of Prairie City is eligible to apply for Iowa Community Development Block Grant funding under the Water-Sewer portion of the program, and;

WHEREAS, the City Council has held a public hearing as required for submission of a CDBG application on March 13, 2024, to hear public comments on the submission of the grant application, and;

WHEREAS, the City has an immediate need to conduct a project to make improvements in its water distribution system to ensure a safe, reliable, and high quality water supply for its residents, and;

WHEREAS, the City Council has decided to submit an application to the CDBG program for the Water Main Improvement Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PRAIRIE CITY, IOWA:

SECTION 1. The City Council endorses the submission of an application for CDBG grant funds to the Iowa Economic Development Authority in the amount of \$500,000 for the Water Main Improvement Project.

SECTION 2. The City Council certifies that the required public hearing announcements were made prior to consideration of submission of the grant application, as per IEDA guidelines.

SECTION 3. The Mayor is authorized to sign all paperwork and forms necessary for the submittal of the grant application, including but not limited to the following documents:

- HUD 2880 Form
- Federal Assurances Form
- IEDA Certification of Procurement Compliance Form

PASSED AND APPROVED THIS 13TH DAY OF MARCH 2024.

BY THE CITY COUNCIL OF THE
CITY OF PRAIRIE CITY, IOWA

Chad Alleger, Mayor

ATTEST:

Christy Busby, City Clerk and Finance Officer

RESOLUTION NO. 3-13-24-5

**A RESOLUTION COMMITTING MATCHING FUNDS
FOR A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

WHEREAS, the City of Prairie City is applying for an Iowa Community Development Block Grant under the Water Sewer portion of the program for their Water Main Improvement Project, and,

WHEREAS, the City has applied for a loan from and is listed on the State of Iowa Drinking Water State Revolving Loan Fund Intended Use Listing in the amount of \$924,000 (FS-50-24-DWSRF-050); and,

WHEREAS, the City intends to utilize the State Revolving Loan Fund as the source for financing their share of the project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PRAIRIE CITY, IOWA:

SECTION 1. The City commits to the issuance of bonds, through the State Revolving Loan Program in an amount not to exceed \$924,000.00 for the purpose of funding the City's share of the Water Main Improvement Project.

SECTION 2. The City commits to the issuance of bonds in a timely manner so as not to unduly delay the construction of the project.

PASSED AND APPROVED THIS 13TH DAY OF MARCH 2024.

BY THE CITY COUNCIL OF THE
CITY OF PRAIRIE CITY, IOWA

Chad Alleger, Mayor

ATTEST:

Christie Busby, City Clerk and Finance Officer



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: March 9, 2024
SUBJ: Invoice for Fourth Pump – City's Wastewater Treatment Plant

Background

At the 10-11-23 City Council meeting, the City Council supported purchasing three (3) separate pumps at the City's Waste Water Treatment Plant due to failures with previous pumps. The EP Electric Pump was \$18,748 and the two (2) pumps from Iowa Pump Works were \$12,204. The budgeted appropriations from FY24 recommended to cover the expense included Equipment Maintenance 610-815-6350 and Minor Equipment 610-815-6725. This depleted the Equipment Maintenance account for FY24 and prompted the need to amend the FY24 budget.

An additional EP Electric Pump not included in the above request costing \$20,689.07 was ordered and installed at the Waste Water Treatment Plant. To clear up the confusion regarding how this transpired, I asked Jake to provide an explanation. His response is below.

I was in on some of the conversations between Carl and Jerry regarding the pump situation at the sewer plant. There was a lot of confusion about number of pumps, also Jerry's email did point out 3 pumps to be replaced was over looked by Carl at the time. Carl did want 4 pumps to be replaced, it is obvious now that it was not clearly communicated when Jerry asked on multiple emails about quantity of replacement and how many pumps were to be for backup emergency use pumps. Currently all 4 pumps in question have been replaced with 2 pumps in stock for emergency use. Going forward, we have a plan on where the money is coming from and how to replenish the account in future line item transfers.

Action

City Administrative staff recommends City Council approve the invoice from EP Electric Pump for \$20,689.07. If approved the cost will be paid from Public Works IPAIT sewer \$16,000 and Public Works IPAIT general \$4689.07.

Jerry Moore

From: Jake Farlow
Sent: Monday, March 11, 2024 8:49 AM
To: Jerry Moore
Subject: Fwd: Estimate Q2179 from Central Pump & Motor, LLC

Get Outlook for iOS

From: Lisa Green <Lisa@centralpumpiowa.com>
Sent: Monday, March 11, 2024 8:47:16 AM
To: Jake Farlow <jake.farlow@prairiecityiowa.us>
Subject: RE: Estimate Q2179 from Central Pump & Motor, LLC

Warranty is covered by Nidec motors:

For our inverter duty motors, the warranty period is 36 months from date of installation and/or 42 months from date of manufactured whichever comes first.

In case of failure, It needs to be brought to an authorized service station for evaluation of warranty claim and take note also that we do not cover the push and pull.

*Push and pull would be the recovery, usually a service call which would include field labor and travel for pulling and reinstalling the motor.

**Warranty only covers factory defects.

From: Jake Farlow <jake.farlow@prairiecityiowa.us>
Sent: Thursday, March 7, 2024 11:58 AM
To: Lisa Green <Lisa@centralpumpiowa.com>
Subject: Re: Estimate Q2179 from Central Pump & Motor, LLC

Hey Lisa, my council is gonna ask me about warranty for this pump. Please let me know if you can.

Get Outlook for iOS



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: March 9, 2024
SUBJ: Request to Hire Intern

Background

City Administrative staff request support in hiring a part-time intern at City Hall to work 20-25 hours weekly through-out the year. Prairie City is a full-service community offering someone with interest in local government a tremendous opportunity to learn about the various services and gain knowledge working with the City's dedicated staff. The intern would learn about the dynamics of the changing City and the responsive administrative system working along side with the City Administrator, City Clerk/Finance Officer, Utility Billing Clerk, and Public Works staff.

Observations

Since being appointed City Administrator January 3, 2023, I have observed and worked closely with City Hall and Public Works staff and have a good understanding of the demands of the departments and the work load of the staff. All staff are encouraged to come to work with supportive attitudes, contribute to a mission of improving services and service delivery, and supporting each other to accomplish the daily and weekly work load and long range plans. Staff in every department have taken on additional work through the adoption of the yearly Work Program, seasonal special projects adopted by the Public Works department, attending boards and commission meetings and events and supporting their many needs, and responding to daily work load, public projects and reporting requirements. This has created many additional demands to staff that require adjusting to planned and unplanned tasks. Phone call levels and customer visits are steady throughout the week with peaks occurring during the being and end of the week and during times when utility bills and other items are due. In the current electronic age, all City Hall staff receive and respond to a decent amount of emails and also respond to numerous unplanned/unscheduled visits from other department staff, customers and others. All staff have risen to the needs working overtime to complete tasks, volunteering for board and commission activities and special events, and I consistently work extra hours to keep up with the established administrative system.

Meeting Expectations

All City staff care about their jobs and the services we're providing to the residents and businesses in the City. Expectations from City Council and residents remain high. To stay on our current course fulfilling the needs of existing services and programs, working on implementing approved items, and continuing to generate new needed items will take support from the existing staff and a new staff person.

28E AGREEMENT FOR THE SAFETY COALITION OF CENTRAL IOWA CITIES SHARED SERVICES AGREEMENT

This agreement is made under the provisions of the Iowa Code Chapter 28E and shall be interpreted consistent with such statute and any later amendments thereof, between the following legal political subdivisions of the State of Iowa:

Altoona	Monroe
Baxter	Newton
Bondurant	Norwalk
Colfax	Pleasant Hill
Mitchellville	Prairie City

This agreement shall be subject to amendment by the unanimous approval of all member cities. This agreement may be amended to include new parties by adoption of an appropriate resolution and signatures of the intended new party, subject to unanimous consent of the undersigned parties.

I. PURPOSE

The Safety Coalition of Central Iowa Cities (SCCIC) was established to share services among the members, to improve or enhance existing services more efficiently; and to share the time, talents, and resources of each community for better utilization of taxpayer dollars.

II. PROJECT PLANS

This agreement sets out the general policies and organization of the SCCIC. Each new project will be submitted to and approved by the SCCIC board of directors.

IV. CITY CONTRIBUTION

- A. Each city will be billed annually for membership dues based on the attached fee schedule.

Any city wanting to become a member of SCCIC must receive the unanimous consent of all member cities.

- B. Bills for membership dues will be sent each September. In addition to membership dues, Cities with negative account balances will also be billed. Each individual city will be responsible to pay Iowa Association of Municipal Utilities (IAMU) for the annual membership fee as a utility and the fee set forth in the service agreement with IAMU for safety training.

- C. Services provided on behalf of SCCIC will be billed as follows:
1. Hourly service charges cost twenty dollars (\$20.00) an hour.
 2. Copy service charges cost ten cents (\$0.10) per copy.
 3. Postage, office supplies, and long-distance phone calls will be billed for these expenses.

- D. Each member city's dues will be accounted for separately and that account will be charged for expenses incurred on their behalf. Any unused monies paid by the

member cities will remain with the SCCIC. Each member city will receive credit for their share of the remaining funds. Any unused grant proceeds will be refunded to the State of Iowa in accordance with the grant agreements. Financial reports will be sent to each city at a minimum of four times a year. Funds remaining in a city's account on each August 31st will be carried forward into the next billing.

- E. Funds will be held in a checking or savings account and will require two signatures for the withdrawal of funds.
- F. Monies held in the Joint Fund are the property of all SCCIC members. These funds will be spent for meeting expenses. Use of these funds for a project or purchase, must be approved by 2/3 of the total membership.
- G. Any property that is purchased using "Joint Funds" will be the joint property of said member cities and upon, but not limited to the termination of this agreement, will be disposed of by vote of the 2/3 of the total city membership.
- H. Any city using or housing joint property will be responsible for maintain and providing insurance on such property at the time it is in their possession. Any city damaging joint property will be responsible for the property's repair or replacement.
- I. An annual internal inspection of the financial records shall be completed on SCCIC funds adhering to agreed upon procedures. A member city, other than cities authorized to deposit or withdraw SCCIC funds, will complete the internal review and report to member cities. The financial statements must internally balance and reconcile. The beginning fund balance amounts reported on financial and bank statements agree to related ending fund balance amounts on prior-year financial statements.
- J. In the event a motion to dissolve SCCIC is approved, monies held in "Joint Funds" will be distributed equally among the member cities after all outstanding bills are paid.

V. ORGANIZATION

Each member city will appoint one individual to serve on the SCCIC board of directors. At the first meeting of the calendar year the board of directors will elect an executive committee consisting of President, Secretary and Treasurer. The board of directors will monitor and evaluate current projects, and plans for future projects. All projects must be within the scope of the shared service agreement and meet the organizational goals of SCCIC.

VI. DUTIES

SCCIC responsibilities shall include:

- A. Setting goals and priorities; and
- B. Coordinating dates for safety meetings, training, inspections; and
- C. Evaluating services; and
- D. Requesting proposed contract for the following year with estimated cost; and,
- E. such duties determined by the Committee to efficiently meet the needs of its participating members.

VII. SERVICE AGREEMENT

The service agreement between SCCIC and a service provider shall clearly identify the following:

- A. the term of the service agreement and the commitment of SCCIC member;
- B. specific services and service priorities to be provided;
- C. the amount of staff and consultant resources, materials, and expenses anticipated under the agreement;
- D. the manner in which costs are to be allocated among participants
- E. the schedule of payments for costs;
- F. services and materials that are not included in the agreement, such as the responsibility of participants regarding the purchase of compliance models and payment of fees for workshops and meetings offered to the service provider's general membership;
- G. type of report to be presented by the service provider to the committee;
- H. type of committee evaluation of the service provider services under the agreement;
- I. a process by which terms of the agreement may be modified by mutual agreement of the Committee and the service provider to meet changing needs and conditions;
- J. limitations as to the liability of the service provider to SCCIC or its individual members for actions related to performance of services under the agreement; and,
- K. limitations as to the liability of SCCIC or its individual members to one another or to others for actions related to performance of services under the agreement;
- L. dissolution notification of 120 days is required in writing to the service provider;

VIII. DURATION

This agreement will last five years from the signing of the agreement. However, agreements to extend this agreement for additional five-year periods may be enacted. Extensions require a unanimous vote of all member cities. This agreement will begin once all member communities approve the agreement and continue until December 31, 2029.

IX. TERMINATION

In the event any participating City chooses to terminate its participation in the Agreement, the remaining Cities may choose to terminate the Agreement in its entirety, or may choose on the following alternatives regarding the personal property interest of the terminating party:

- 1. Return to the terminating City property provided by that City or other personal property under the control of the SCCIC Board of similar, depreciated value; or
- 2. Purchase the interest of the terminating City based upon a depreciated value of the property prorated between the participating Cities, considering the source of the property or the funds expended for their purpose; or
- 3. Accept the property after the terminating city relinquishes any claim or interest in the property.

Upon complete termination of this Agreement, the SCCIC Board shall distribute the personal property under its control by returning that property supplied, given or purchased by a participating City to the City. Other property may be sold, disposed of, or donated in the discretion of the board. Any funds under the control of the SCCIC board at termination shall first be used to settle any debts or claims related to the organization, and then distributed among the participating Cities at the discretion of the SCCIC board.

X. LIABILITY

All wages, disability payments, pensions, worker's compensation claims and benefits, damage to equipment, damage to clothing, and all other claims arising from activities or duties required pursuant to this agreement shall be the sole responsibility of the individual member city which owns said equipment or employs the individual who asserts said claim. Each member city shall, in addition, be responsible for all claims or causes of action brought by their own citizens. With regard to said claims or causes of action, each member city shall indemnify and hold harmless the other parties to this agreement and other parties' officers and employees from an and all claims, demands, actions, or causes of action of whatever the nature or character, including costs of litigation and attorney fees which the latter party may incur, which may be imposed for injury to or death to persons or property described above. Under no circumstances will any member city share responsibility or liability with another member City. Also, SCCIC assumes no liability on the behalf of any of the member cities.

XI. FILING AND RECORDING

Upon execution by all parties hereto, this agreement shall be filed with the Secretary of State.

SAFETY COALITION OF CENTRAL IOWA CITIES (SCCIC)
ANNUAL MEMBERSHIP DUES

CITY	POPULATION	BASE FEE	POPULATION FEE	TOTAL COST
Altoona	19,565.00	\$ 150.00	\$ 391.27	\$ 541.27
Baxter	962.00	\$ 150.00	\$ 19.24	\$ 169.24
Bondurant	7,365.00	\$ 150.00	\$ 147.29	\$ 297.29
Colfax	2,255.00	\$ 150.00	\$ 45.10	\$ 195.10
Mitchellville	2,485.00	\$ 150.00	\$ 49.70	\$ 199.70
Monroe	1,967.00	\$ 150.00	\$ 39.34	\$ 189.34
Newton	15,760.00	\$ 150.00	\$ 315.18	\$ 465.18
Norwalk	12,799.00	\$ 150.00	\$ 255.96	\$ 405.96
Pleasant Hill	10,147.00	\$ 150.00	\$ 202.93	\$ 352.93
Prairie City	1,700.00	\$ 150.00	\$ 34.00	\$ 184.00
	75,005.00	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00

CITY OF PRAIRIE CITY

DATE: _____

(seal)

BY: _____
MAYOR

ATTEST: _____
CITY CLERK



203 E Jefferson
Prairie City, IA 50228
Phone: 515-994-2649

Memorandum

TO: Mayor and City Council of Prairie City
FROM: Jerry Moore, City Administrator
DATE: March 12, 2024
SUBJ: CIT Sewer Cleaning and Inspection

Background

CIT Sewer Solutions has televised, inspected, cleaned and repaired existing sanitary sewer lines throughout the City. Public Works staff encountered incidents recently with dead animals being found in the processing system at the WasteWater Treatment Plant. Consequently, Public Works staff request CIT to clean and inspect the 16 inch sanitary sewer main extending to the Waste Water Treatment Plant. The estimate for this work is \$15,823.19.

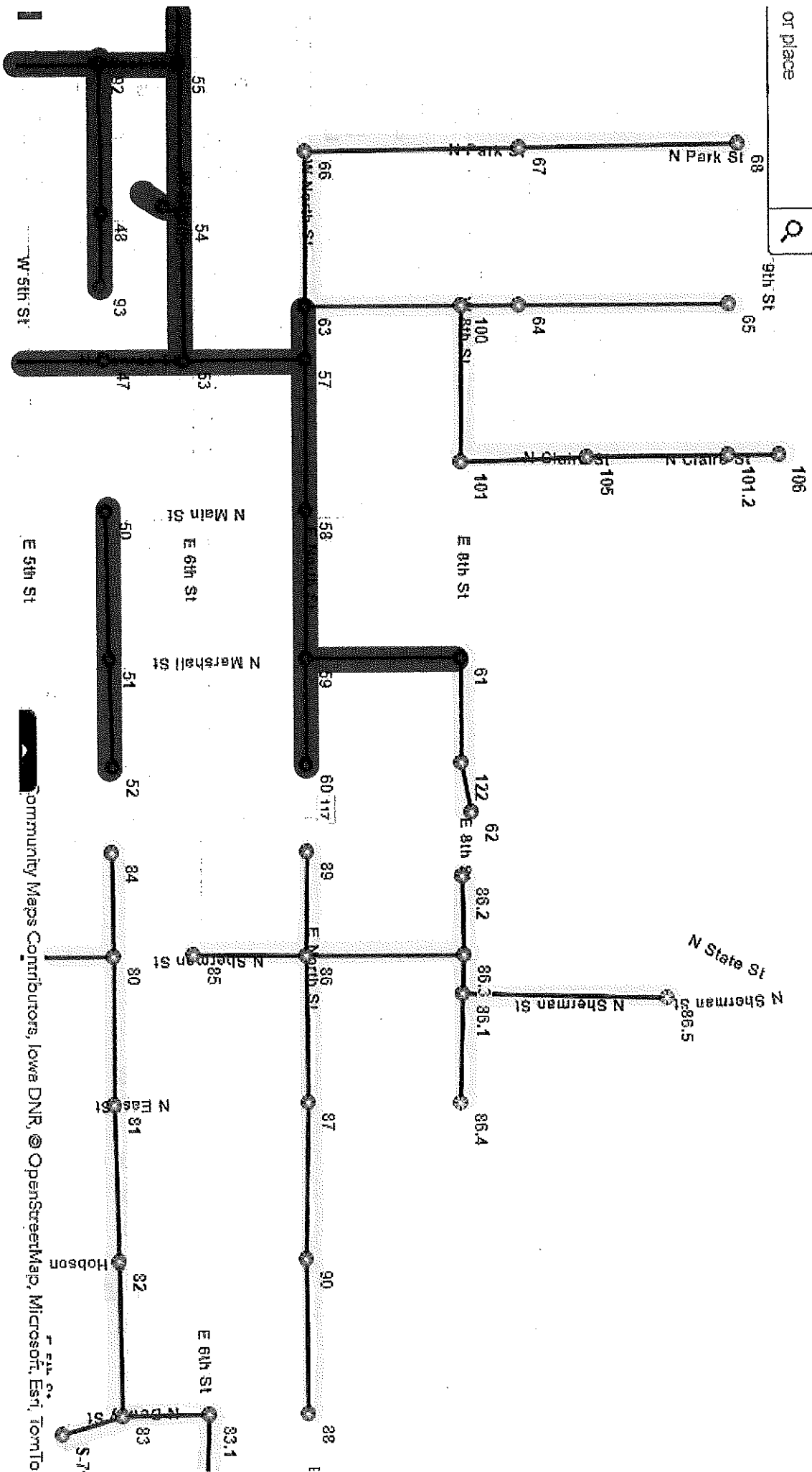
Public Works also request CIT to continue televising, inspecting, cleaning and repairing existing sanitary sewer lines throughout the City. The red lines on the attached map represent the approximate 2500 lineal feet of sanitary sewer pipe needing serviced next. The estimate for this work is \$50,000 (separate quote requested).

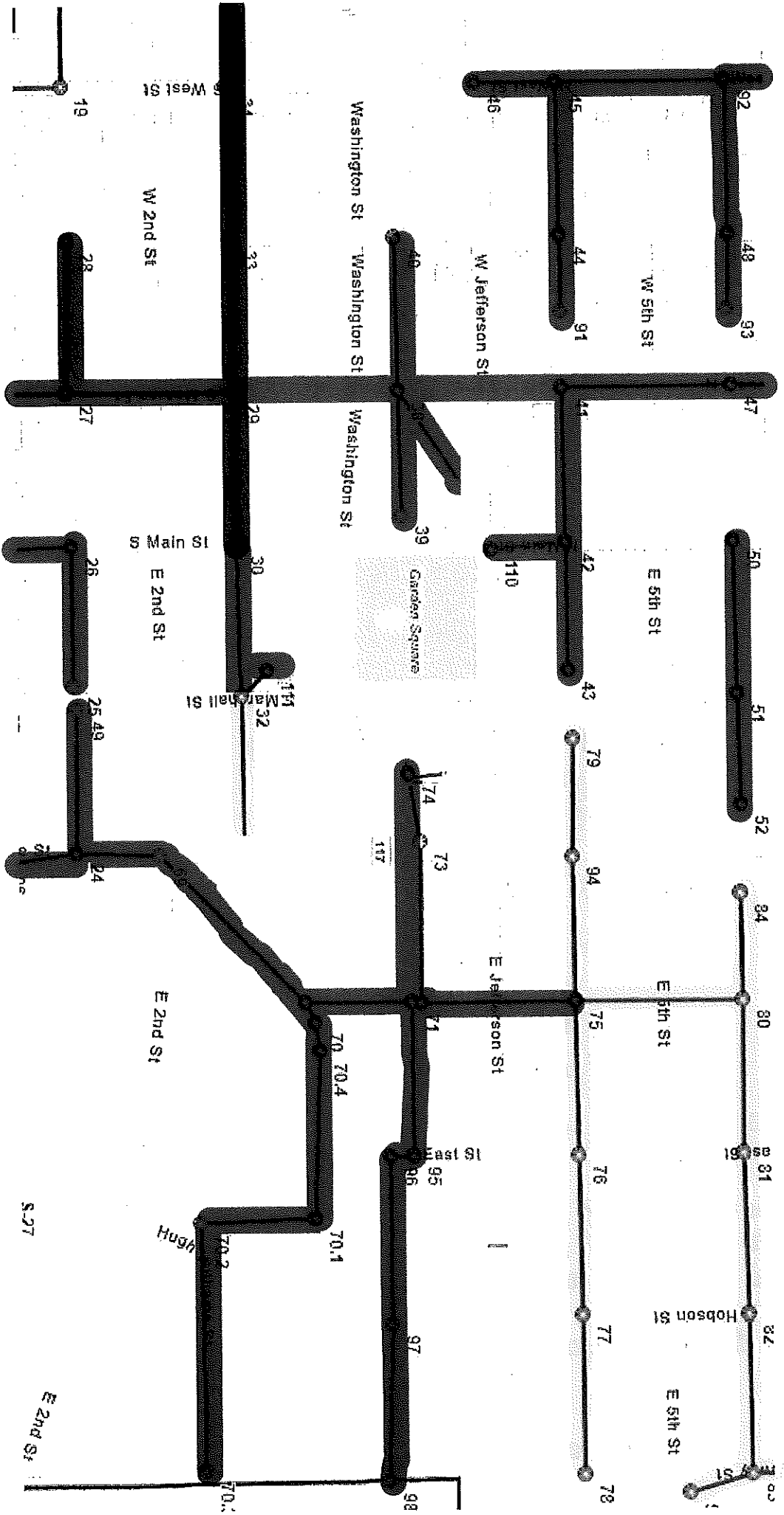
The yellow and blue lines on the map represent the sanitary sewer lines previously serviced by CIT.

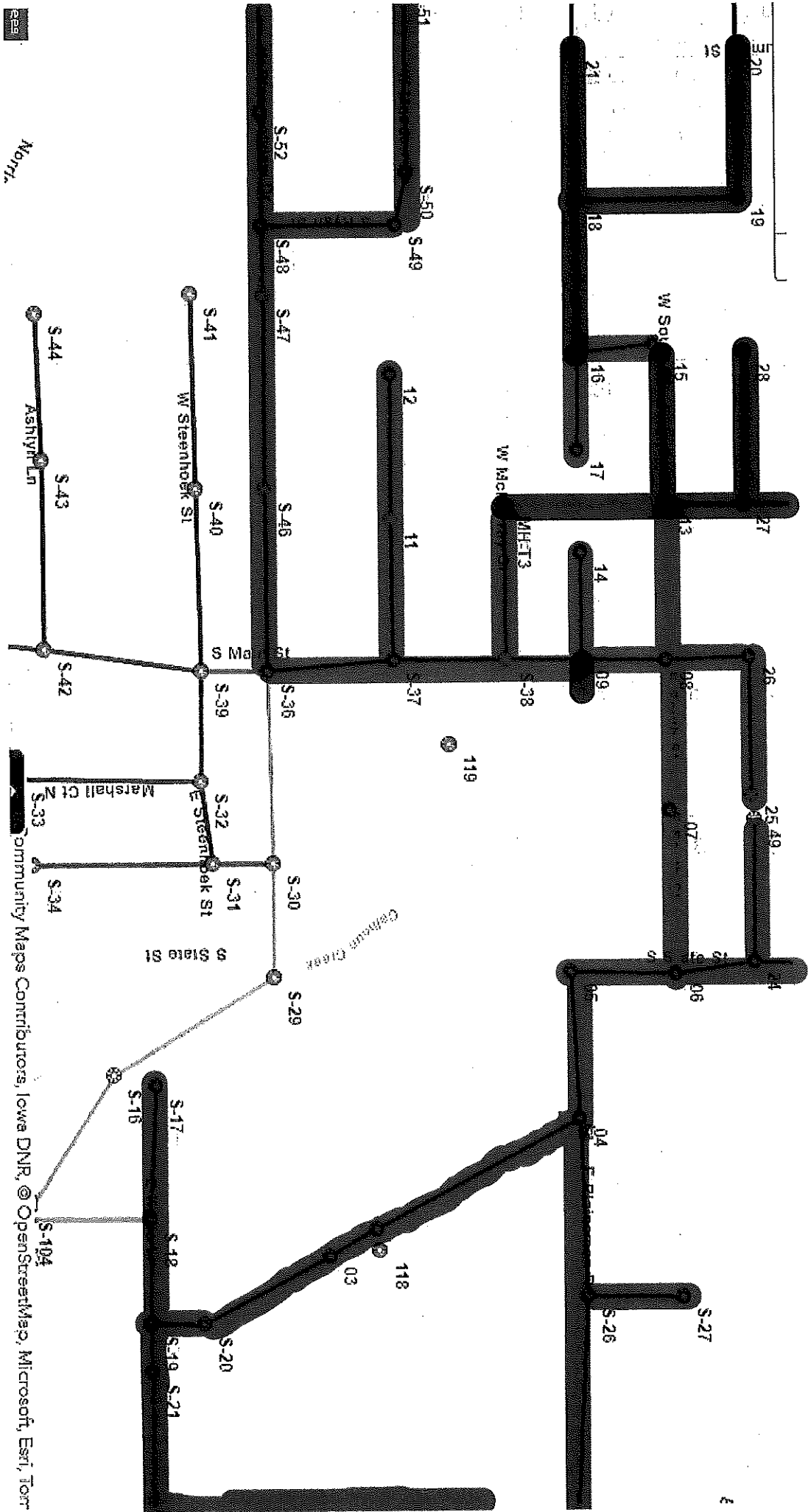
Action

Public Works and City Administrative staff recommend City Council approve the quote from CIT Sewer Solutions for \$15,823.19 to be paid from the Sewer Contracted Services account #610-815-6499 in FY25.

Q







place



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S 67 112

W 2nd St

W 2nd St

19 19

Colo 20

W So St

W South St

Madison St

28

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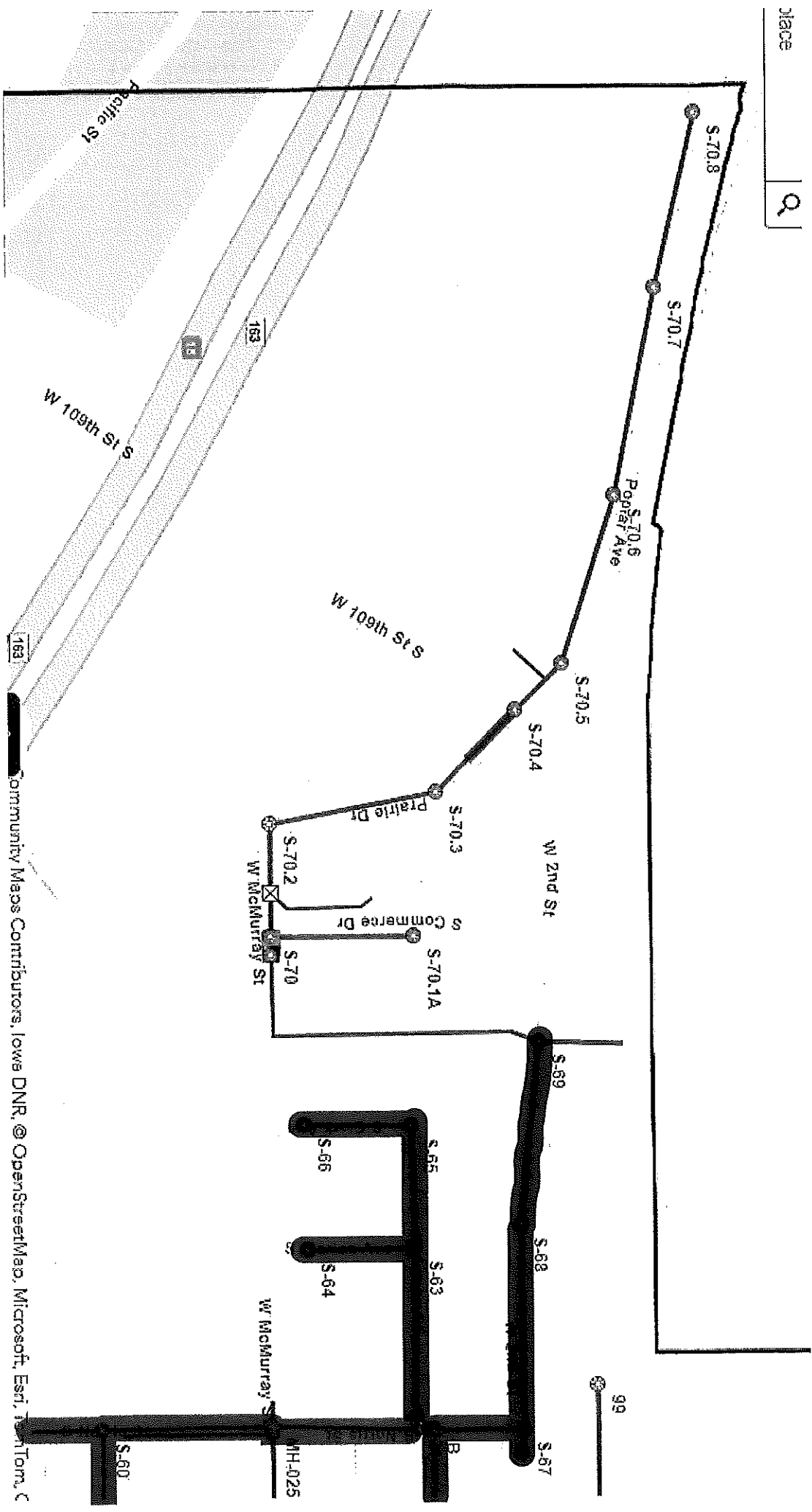
16

14 025

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18



Jerry Moore

From: Prairie City Celebration <pc.celebrationcommittee@gmail.com>
Sent: Thursday, March 7, 2024 7:29 AM
To: Jerry Moore
Subject: Re: PCCC Feb Meeting Minutes

Feb mins see below

On Mon, Mar 4, 2024 at 6:50 PM Ryan Vanderkamp <ryan@jandkelectricllc.com> wrote:
Prairie City Celebration February Minutes
Wednesday February 21, 2024
Prairie City Community Building at 6pm

Roll Call: Amy, Mandi, Kelly, Ann, Velvet, Jerry, Phil, Megan & Mary

Old Business:

- Review January Minutes - Motion by Ann and 2nd by Mandi to approve minutes
- Spring/Easter Event: March 23rd - Mandi is putting signs around town to advertise this event and in Ann's yard that's on 163. Kelly will hang signs up around Colfax businesses. We have 51 vendors and 2 food trucks (coffee & tacos truck). *Games/Activities - Face painting (Amy reaching out to the cheerleaders for fundraiser to help paint faces), Cake walk (Kelly making 9 numbers for cake walk), Plinko, Pop/gatorade ring toss, *Jerry talk to Pc Foods for donations *Mary asking Scott for business association to sponsor our games. *Mary looking for signs for the day of the event. *Mandi asking Hy-Vee for desserts and Kelly asking Fareway for beverage donations. *Bunny from 11-1. *Candy toss starts at 11:30. *Games 10-1. *Helpers for Spring Event - Ann, Kelly, Megan, Amy and Mary
- Spring Garage Sale -Need to set date - May 4th is set for Spring Garage sale
- Donation Letters- Amy stated the letters have been mailed out
- Bingo -Feb - Bingo went well we had 36 in attendance to play bingo and the food truck was a hit and everyone loved having it there. Mary is making a letter to send to outside towns asking for gift card donations.

New Business: