



PRAIRIE CITY, CITY COUNCIL MEETING AGENDA
6:00 P.M. WEDNESDAY, MARCH 13, 2024
CITY HALL, 203 E JEFFERSON, PRAIRIE CITY, IA 50228

Mayor
Chad D. Alleger

Mayor Pro Tem
Deb Townsend

Council Members:
Emily Simmons
Joe Disney
Derek Ingle
Phil Holland

City Administrator
Jerry Moore

City Clerk
Christie Busby

Utility Billing Clerk
Janet Lewis

Library Director
Sue Ponder

Police Chief
Kevin Gott

Interim Public Works
Superintendent
Jake Farlow

Fire Chief
Ryan Van Der
Kamp

Ambulance Director
Jody Van Der Kamp

City Attorney
Brick Gentry Law
Firm

City Hall
203 E. Jefferson
PO Box 607
Prairie City, IA 50228
www.prairiecityiowa.us
515/994-2649 phone
515/994-2376 fax

ZOOM MEETING INFO: Invite Link:

<https://us02web.zoom.us/j/83008666570?pwd=cEpicTlpSSStycmNQd2xEZnJhQmVNUT09>

Meeting ID 830 0866 6570 Passcode 008397

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING. You are hereby notified that members of the City Council for Prairie City, Iowa, may be present and a quorum may exist even though members are videoconferencing or teleconferencing.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. AGENDA APPROVAL
4. PUBLIC COMMENT
5. CONSENT AGENDA

a) January Financials; b) February Claims; c) Celebration Committee Meeting Minutes from January 17, 2024; d) Library Board Meeting Minutes from January 16, 2024; e) Park Board Meeting Minutes from January 22, 2024; f) PCEDC Meeting Minutes from January 24, 2024; g) City Council Meeting Minutes from February 14, 2024; h) City Council Special City Council Meeting (CIP & Budget) Minutes from February 27, 2024; i) Resolution 3-13-24-1 Approving Bills and Transfers; j) Bill Payment Request of \$3000 for MSG for EMS/Fire Building Project; k) Ariana's Tex-Mex Bar and Grill 112 E Jefferson St Liquor License

6. OLD BUSINESS

- a) MSA Update (Preston)
- b) Public Works Update (Jake)
- c) Police Update (Police Chief Gott)
- d) Library Update (Sue)
- e) City Administrator Update (Jerry)
- f) Fire Department Update (Ryan – In Packet)
- g) EMS/Fire Department Update (Jody – In Packet)
- h) Discussion & Consideration of EMS/Fire Building Project Cost Increase
- i) Discussion & Consideration of Building Plans for EMS/Fire Building Project
- j) Discussion & Consideration Setting Hearing for Bids 4-10-24 EMS/Fire Building Project
- k) Discussion & Consideration of Status Update from Mound Prairie Ventures Regarding Catalyst Grant
- l) Public Hearing on contract with MB Construction for Sherman St & Jefferson St Water Main Project
- m) Resolution 3-13-24-2 Awarding Contract to MB Construction for Sherman St and Jefferson St Water Main Project
- n) Resolution 3-13-24-3 approving contract, performance, payment, and maintenance bonds for Sherman St and Jefferson St Water Main Project
- o) Discussion & Consideration of MSA Task Order #31 for Sherman St & Jefferson St Water Main Project
- p) Public Hearing for Submitting CDBG Application for Phase 2 Water Project
- q) Resolution 3-13-24-4 Endorsing and Authorizing Submission of the CDBG Application
- r) Resolution 3-13-24-5 Committing Matching Funds for CDBG Application
- s) Public Hearing on Community Development & Housing Needs Assessment for Phase 2 Water Project
- t) Resolution 3-13-24-6 Approving the Community Development and Housing Needs Assessment
- u) Discussion and Consideration of the CIP and Budget Revisions from 2-27-24 Special City Council Meeting

7. NEW BUSINESS

- a) Discussion & Consideration of Lodging Request for Conference from Teresa Smith, Reserve Police Officer
- b) Discussion & Consideration of Quote for \$15,823.29 from CIT for Televising and Cleaning City's Sanitary Sewer Main
- c) Discussion & Consideration of Taking Bids for Public Works Pick-up Truck and Bobcat (Tool Cat)
- d) Discussion & Consideration of Pump for Wastewater Treatment Plant
- e) Discussion & Consideration of Pump for Water Well
- f) Discussion & Consideration of Water Well Cleaning
- g) Discussion & Consideration Cyber Security Software Recommended by Xerox
- h) Discussion & Consideration of Park Board Request to Seek Bids for Concessions at Sports Complex
- i) Discussion & Consideration of New Intern Position at City Hall
- j) Discussion & Consideration of New Part Time Parks & Recreation Position
- k) Discussion & Consideration of Seeking Quotes for City Attorney Services
- l) Discussion & Consideration of Clarification on Personnel Duties for City Clerk Position
- m) Discussion & Consideration of Tree Removal Services from Pella Tree Service
- n) Setting Public Hearing for 4-10-24 Water and Wastewater & Solid Waste and Recycling Rate Increases
- o) Discussion & Consideration of EMC Insurance Annual Premium Cost Increase
- p) Discussion and Consideration of 28E Agreement for Safety Coalition for Central Iowa Cities
- q) Closed Session Under Code of Iowa 21.5 1(i) - Discussion and Possible Action of City Administrator's Annual Performance Review

8. ADJOURNMENT