



CITY OF PRAIRIE CITY, CITY COUNCIL MEETING AGENDA  
 REGULAR MEETING  
 6:30 P.M. WEDNESDAY, APRIL 10, 2024  
 CITY HALL, 203 E JEFFERSON, PRAIRIE CITY, IA 50228

Mayor  
 Chad D. Alleger

Mayor Pro Tem  
 Deb Townsend

Council Members:  
 Emily Simmons  
 Joe Disney  
 Derek Ingle  
 Phil Holland

City Administrator  
 Jerry Moore

City Clerk  
 Christie Busby

Utility Billing Clerk  
 Janet Lewis

Library Director  
 Sue Ponder

Police Chief  
 Kevin Gott

Interim Public Works  
 Superintendent  
 Jake Farlow

Fire Chief  
 Ryan Van Der  
 Kamp

Ambulance Director  
 Jody Van Der Kamp

City Attorney  
 Brick Gentry Law Firm

City Hall  
 203 E. Jefferson  
 PO Box 607  
 Prairie City, IA 50228  
[www.prairiecityiowa.us](http://www.prairiecityiowa.us)  
 515/994-2649 phone  
 515/994-2376 fax

ZOOM MEETING INFO: Invite Link:

<https://us02web.zoom.us/j/81799273231?pwd=emNQOXdTZlZpSGoxbXdBb3FIYnMrUT09>

Meeting ID 817 9927 3231 Passcode 294112

AMERICANS WITH DISABILITIES ACT COMPLIANCE: IF THERE IS ANYONE WISHING TO ATTEND THE MEETING THAT MAY REQUIRE SPECIAL ASSISTANCE IN BEING ABLE TO PARTICIPATE IN THIS MEETING, PLEASE ADVISE CITY HALL OF YOUR NEEDS 48 HOURS PRIOR TO THE MEETING. You are hereby notified that members of the City Council for Prairie City, Iowa, may be present and a quorum may exist even though members are videoconferencing or teleconferencing.

1. CALL MEETING TO ORDER

2. ROLL CALL

3. AGENDA APPROVAL

4. PUBLIC COMMENT

5. CONSENT

- a) February Financials; b) March Claims; c) Celebration Committee Meeting Minutes from February 21, 2024; d) Library Board Meeting Minutes from February 20, 2024; e) Park Board Meeting Minutes from February 26, 2024; f) PCEDC Meeting Minutes from February 28, 2024; g) City Council Meeting Minutes from March 13, 2024; h) Resolution 4-10-24-1 Approving Bills and Transfers; i) Bill Payment Request of \$31,321.22 to Mainline Const; j) Bill Payment Request of \$39,445.43 to MB Const; k) Bill Payment Request of \$18,682.33 to Accurate Commercial; l) Bill Payment Request of \$6925.41 to MGA; m) Bill Payment Request of \$23,080 to Vermillion Design Group

6. OLD BUSINESS

- a) MSA Update (Preston)
- b) Public Works Update (Jake)
- c) Police Update (Police Chief Gott)
- d) Library Update (Sue)
- e) City Administrator Update (Jerry)
- f) Fire Department Update (Ryan – In Packet)
- g) EMS/Fire Department Update (Jody – In Packet)
- h) Discussion and Consideration of Resolution 4-10-24-2 Setting Public Hearing for April 23, 2024, for FY24 Budget Amendment and FY25 Budget
  - i) Discussion and Consideration of Schedule for Prairie Days
  - j) Discussion and Consideration of Mays Snow and Glow for Prairie Days
  - k) Discussion and Consideration of The Egg Roll Ladies for Prairie Days
  - l) Discussion and Consideration of Marcia Sweet Treats for Prairie Days
  - m) Discussion and Consideration of Ohana Pedal Pullers for Prairie Days
  - n) Discussion and Consideration of Portable Toilet Quotes for Prairie Days
  - o) Discussion and Consideration of Garbage Removal Services for Prairie Days
  - p) Discussion and Consideration of Merchant Vendors for Prairie Days
  - q) Discussion and Consideration of Library Substantial Completion
  - r) Discussion and Consideration of Site Plan for EMS/Fire Department Building
  - s) Discussion and Consideration of Status Update from Mound Prairie Ventures Regarding Catalyst Grant
  - t) Discussion and Consideration of Catalyst Grant Application for Dr. Ingle, 100 E Jefferson St

7. NEW BUSINESS

- a) Discussion and Consideration of Special Event and Rental of Garden Square Park for Farmers Market
- b) Discussion and Consideration of Stray/Feral Cats in City
- c) Discussion and Consideration of 28E Agreement - Walnut Creek Benefited Fire District and City of Prairie City
- d) Discussion and Consideration of Request for On Street Paving for Parking on N Madison St and W 5<sup>th</sup> St
- e) Discussion and Consideration of Request from Ascended Place Fellowship to Rent Garden Square Park 5-19-24
- f) Discussion and Consideration of Main Street Program
- g) Public Hearing on Ordinance No. 398 for Water and Sewer Rates for FY25
- h) Discussion and 1<sup>st</sup> Consideration of Ordinance No. 398 for Water and Sewer Rates for FY25
- i) Discussion and Consideration of Tree Removal and Trimming Quote from Pella Tree Service
- j) Discussion and Consideration of Need for Engineering Study of Sanitary Sewer Benefiting Future Development
- k) Discussion and Consideration of Water Meter Replacement Program
- l) Discussion and Consideration of New Intern Position at City Hall
- m) Discussion and Consideration of Interim Concessions Services Agreement at Sports Complex
- n) Discussion and Consideration of Resolution 4-10-24-3 Hiring Jack Jungling, Douglas George, & Jerry Wagaman for Part-Time Mowing Staff at \$14 Hr.
- o) Discussion and Consideration of Resolution 4-10-24-4 Hiring Scott Steenhoek for Part-Time Seasonal Parks & Recreation Director up to \$7000 Annually
- p) Discussion and Consideration of Resolution 4-10-24-5 Hiring Jennifer Kline & Alyssa Grier for Part-Time Recreation Staff at \$1500 each.
- q) Closed Session Under Code of Iowa 21.5 1(i) - Discussion and Possible Action of City Administrator's Annual Performance Review

8. ADJOURNMENT