

PRAIRIE CITY COUNCIL AGENDA AND ZOOM MEETING
WEDNESDAY, MAY 8, 2024, AT 6:00 P.M.

CALL TO ORDER: The City Council of the City of Prairie City, Jasper County, Iowa, met on Wednesday, May 8, 2024, in regular session at the City Hall and via ZOOM. At 6:03 pm Mayor Chad Alleger called the meeting to order.

ROLL CALL: Council members present: Joe Disney, Phil Holland, Derek Ingle, Emily Simmons, Deb Townsend. Also attending: City Administrator Jerry Moore; City Clerk/Finance Officer Christie Busby; Police Chief Kevin Gott; Interim Public Works Superintendent Jake Farlow; Library Director Sue Ponder; Jody Van Der Kamp, Ambulance Director; Dylan Cornelison, public works; Dan Riemersma, Assistant Ambulance Director; Chad and Deb Miller, residents. Attending via Zoom: 'Jamee Pendroy, NDN; two connections listed as 'citizen.'

AGENDA APPROVAL: Motion by Disney to approve agenda. Seconded by Holland. On roll call vote motion carried unanimously.

PUBLIC COMMENT: Chad Miller, 600 E Jefferson: Advised council the sirens cannot be heard when storms come through and requested something be done.
Derek Ingle, 607 N Claire: Hearing comments from people that are having a hard time parking to get groceries at PC Foods and are shopping elsewhere. Urged the rest of the council to explore the parking situation soon.

CONSENT AGENDA: Motion by Simmons to approve. Seconded by Ingle. On roll call vote motion carried unanimously. Items approved: a) March Financials; b) April Claims; c) Celebration Committee Meeting Minutes from March 20, 2024; d) Library Board Meeting Minutes from March 19, 2024; e) Park Board Meeting Minutes from March 11, 2024; f) PCEDC Meeting Minutes from March 27, 2024; g) Special City Council Meeting Minutes from April 9, 2024, h) Both City Council Meeting Minutes (Property Tax Levy & Regular) from April 10, 2024; i) Special City Council Meeting (CIP & Budget) Minutes from April 23, 2024; j) Resolution 5-8-24-1 Approving Bills and Transfers; k) Pay Increase Request for Dylan Cornelison, l) Cigarette License Renewal for Caseys, m) Bill Payment Request for MSA for \$16,717.50, n) Bill Payment Request for MB Construction for \$43,657.15, o) JEDCO Annual Fee of \$3400

OLD BUSINESS

MSA Update (Preston) – Discussion on update document provided in packet

Public Works Update (Jake) – Busy with cleanup from May 6 tornado. Pella Tree Service is assisting with tree debris. Sealcoating street map is in packet for consideration. Mosquito spraying will be May 20th and again in mid-July. Working on getting mowing done, but rain and the fertilizing is making it challenging. Waveland will be a focus with Memorial Weekend coming up.

Police Update (Chief Gott) – Discussion on update provided in packet.

Library Update (Sue) – Discussion on update provided in packet.

City Administrator Update (Jerry) – Thanked public works for the work after the storm and providing pictures of damage. Jasper County EMA rep visited city hall to discuss the damage and the siren issues. City cleanup day went well with several volunteers assisting. House File 718 has new abatement program requirements effective 7/1/24. Several volunteers have stepped up to assist with the cat issue.

Fire Dept Update (Ryan) – No Update provided

EMS Dept Update (Jody) – Having meetings with fire department about brick fundraiser; Prairie Days 5k fun information will be coming soon; crew will be setting up a table at the Farmers Markets for recruitments. Simmons asked what happens if there is a day call and no one is available. Response was Jasper County is notified and they or Colfax assist.

Discussion and Consideration of Status Update from Mound Prairie Ventures Regarding Catalyst Grant – The emailed update is in packet and is requesting addition to building. Townsend asked if the regular meetings with Mound Prairie Ventures have happened, and Moore stated no. No action taken.

Discussion & Consideration of Resolution 5-8-24-2 Contract for Accurate Commercial for EMS/Fire Building Project – Motion by Simmons to approve. Seconded by Ingle. On roll call vote motion carried unanimously.

Discussion & Consideration of Resolution 5-8-24-3 Performance & Payment Bonds and Insurance from Accurate Commercial for EMS/Fire Building Project – Motion by Simmons to approve. Seconded by Disney. On roll call vote motion carried unanimously.

Discussion and Consideration of Bids for 2007 Chevy Pick-up and 2009 Bob Cat Tool Cat – Request for bids was posted and memo is in packet. Pickup’s highest bidder withdrew their \$2,850 bid. Motion by Simmons to approve Tool Cat highest bid of \$15,168 from MB Construction and pickup bid of \$2,100 from Ryan Van Der Kamp. Seconded by Disney. On roll call vote motion carried unanimously.

Discussion and Consideration of PCEDC Recommendation on Hiring LS2 Group for Marketing Services – Received nine submittals. Information in packet on two finalists. Motion by Simmons to approve hiring LS2 Group. Seconded by Holland. On roll call vote motion carried unanimously.

Discussion and Consideration of Quotes for Soil Investigation Services from Terracon & Braun for Phase 3 Water/Street Reconstruction Project – Information on proposals in packet. Motion by Simmons to approve Braun Phase 2 bid at \$7,674. Seconded by Ingle. On roll call vote motion carried unanimously.

7. NEW BUSINESS

Discussion and Consideration of Heather Anne Gentry Application to Serve on the EMS Department – Motion by Simmons to approve. Seconded by Disney. On roll call vote motion carried unanimously.

Discussion and Consideration of City Departments, Boards and Commissions Needs Assessment Relating to Use of Old Library Building – Part of CIP discussions and EDC budget covers the study cost to review departmental needs for the building before looking to outside leases. Ingle and Holland questioned the necessity of the study. Motion by Simmons to approve up to \$2,000 study with community needs considered as well and if assessment would cost more than \$2,000, bring it back before council. Seconded by Ingle. On roll call vote motion carried unanimously.

Discussion and Consideration of Request for Paper Shredding Event for Residents – Information in packet. Motion by Simmons to approve the MDS quote for a Saturday event from 9-Noon at \$180 and hour and limiting to 1 box or 1 bag per resident. Seconded by Ingle. On roll call vote motion carried unanimously.

Setting a Public Hearing on Rezoning Request from Larry Plate and Mitch Seiberling for May 30, 2024, at City Hall at 6 pm – Motion by Townsend to set public hearing as stated. Seconded by Ingle. On roll call vote motion carried unanimously.

Discussion and Consideration of Citizens In Action for Recreation Area Development Nonprofit Status and Their Property Located West of City’s Sports Complex – The CIARAD Inc. has not met in years and request the city acquire the 5.12 acres west of the sports complex so corporation may dissolve. Motion by Simmons requesting CIARAD to meet, dissolve, and work with Moore to find the best option to transfer property to the city. Seconded by Holland. On roll call vote motion carried unanimously.

Discussion and Consideration of Resolution 5-8-24-4 Approving Quote from Manatts for Annual Street Maintenance – Quotes received in packet. Motion by Ingle to approve Manatts quote of \$103,653.75. Seconded by Disney. On roll call vote motion carried unanimously.

Closed Session Under Code of Iowa 21.5 1(i) to Evaluate Professional Competency of Employee Being Considered - Motion by Simmons to enter closed session at 7:43pm. Seconded by Holland. On roll call vote motion carried unanimously. Motion by Simmons to exit closed session at 7:51pm. Seconded by Holland. On roll call vote motion carried unanimously.

Return to Open Session – Action on Closed Session Item – Motion to return to open session by Ingle at 7:51pm. Seconded by Townsend. On roll call vote motion carried unanimously.

Motion by Simmons to terminate Brenna Wardyn with her returning all-city property in her possession, reimbursing the City of Prairie City for training costs incurred and paid by the City during her employment, and last 3 days without pay. Seconded by Holland. On roll call vote motion carried unanimously.

8. ADJOURNMENT – Motion by Simmons to adjourn at 7:53pm. Seconded by Townsend. On roll call vote motion carried unanimously.

ATTESTED TO:

Chad Alleger, Mayor

Christie Busby, City Clerk/Finance Officer